LOCAL CONTEXT SUPPLEMENT

(HRP-508)

*(For use as applicable e.g. with multi-centered, or industry sponsored protocols, etc.)*

Please answer all applicable questions below (**remove** all instructional text in blue):

1. **Study Site**

*Data will be collected virtually via Qualtrics by Carleton College, who will serve as the primary evaluators on this project.*

1. Site Specific Protocol Differences (if applicable)

*N/A*

1. Subject Recruitment and Enrollment Considerations

*BI professionals, researchers, and administrators will be recruited because of their institutions involvement in the project.*

* 1. **Subject Recruitment**

*The first cohort of institutions will include: University of Nebraska- Lincoln, University of California-Merced, and University of Texas - Dallas. An RFP process will be used by the team that is designing and conducting the training to select institutions for Cohorts II and III. The RFP process will include four reviewers for each proposal.*

**3.2 Consent Procedures**

*Consent information will be presented to participants at the beginning of each survey, with the option to opt out.*

**3.3 Non-English-Speaking Subjects**

*N/A*

**3.4 Adults Unable to Consent / Decisionally Impaired Adults**

N/A

1. **For Chart or Electronic Medical Record Review**

N/A

1. **Drug/Device Accountability (if applicable)**

N/A

1. **Data Handling and Storage**

*Carleton College will be responsible for collecting and maintaining project data. Identifying information (e.g., names, email addresses, and IP addresses) attached to survey responses will be removed and replaced with codes. A datafile linking identifying information and codes will be stored in a password-protected folder on a secure server. Any Rutgers personnel assisting in data analysis on this project will only be provided with the anonymized or coded versions of survey data. Findings will be presented only in aggregate and in a manner that ensures the confidentiality of responses.*

1. **Sample/Specimen Collection, Processing, Handling and Storage (if applicable)**

*N/A*

1. **Approvals**

*N/A*

**Need Help?**

Visit the Human Subjects Protection Program (HSPP) website <https://go.rutgers.edu/HSPP-Toolkit> to obtain referenced Toolkit Forms & Templates and <https://go.rutgers.edu/HSPP-Guidance> to obtain referenced Guidance documents. Contact your IRB Office if you need additional help <https://go.rutgers.edu/ContactUs>.

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